

Pending Approval
Region 5 WORKFORCE DEVELOPMENT BOARD
(RWDB)
CHIEF ELECTED OFFICIALS
(CEO'S)
Tuesday, May 21, 2019
4:00 p.m.
IowaWORKS
Three Triton Circle
Fort Dodge, IA 50501

RWDB in attendance:	Bangert, Kyle	Grau, Tom	Kinney, Dan
	McBain, Larry	Miller, Faith	Salvatore, Tom
	Underberg, Abby	Varangkounh, Molly	
RWDB in attendance via phone:	Dreyer, Lynn		
RWDB absent:	DeWall, Dan	Harrison, Diane	Kolbeck, Lori
	Kruckenber, Renae	Morgan, Shawn	O'Brion, Alison
	O'Hern, Cheryl	Perrin, Jon	Webb, Nancy
CEO's in attendance:	Cooper, Mike	Loney, Sandy	
CEO's absent:	Bailey, Doug	Rasmussen, Rick	Siepkker, Clarence
	Thode, Bob		
Guests in attendance:	Vorrie, Melissa	Blunk, Shelly	Chalstrom, Ruth
	Larson-White, Teresa	Hammersland, Michelle	

I. Call the Meeting to Order

RWDB Chairperson Molly Varangkounh called the regular meeting of the Region 5 RWDB/CEO to order on May 21, 2019 @ 4:03 p.m. in the IowaWORKS office, Three Triton Circle, Fort Dodge, Iowa.

II. Roll call for RWDB and CEO, Introduction of Guests – each person introduced themselves and their position or relationship to the board. Quorum was met for RWDB. Quorum was not met for CEOs and a separate conference call will be held to approve items beyond the agenda.

III. Approval of Agenda –

a. RWDB – Dan Kinney made the motion to approve, Seconded by Tom Salvatore. Motion passed unanimously.

b. CEO – Sandy Loney made the motion to approve, Seconded by Mike Cooper. Motion passed unanimously.

IV. Approval of Minutes –

a. March 5, 2019

i. RWDB – Dan Kinney made the motion to approve, Seconded by Tom Salvatore. Motion passed unanimously.

V. Success Story – Ruth Chalstrom is a recent graduate of the ICCC Adult Education Program. She was a homeschooled student who needed to gain a math credit, but struggled to do this at home. Completed the HiSED in 4 weeks and is now enrolled to begin in the fall ICCC with a goal to transfer to a university in the Human Services field. She is also an AmeriCorp Member who will be tutoring other HiSET students. She will get both a financial and educational stipend for this. Ruth talked about how accepting & flexible the program is and highly encourages others to attend.

VI. Open Issues

- a. **Board Membership Updated:** See handout. Need to fill labor position. Application is in process. It is important that we keep our board positions full through the realignment process.
- b. **Fiscal Update –**
 - i. **Adult/DW –** Spending on track with salaries and summer tuition expected to spend the budget down. Will still have the 20% carry over into next fiscal year.
 - ii. **Youth –** See handout. On track for spending over the 20%, so will not be a lot of carry over. Spending is on the required work experiences. Budget changes expected for next fiscal year which contribute to staff changes. Will still have 1 FT employee and Teresa will work approximately 20% directly in the program. This is partly due to low unemployment rates and lower enrollment in program. They have also applied for grants to allow for more flexibility in spending for services.

VII. New Business:

- a. **Title I Policy Changes -** See handout. State updated policy to ensure compliance. Updates included definitions of geographical area, eligibility/ineligibility and the steps to take, selection of adult mentors, assessments and support services, including spending guidelines. These have to be in effect by June 3, 2019.

CEO & RWDB Vote:

- i. **RWDB –** Dan Kinney made the motion to approve the changes, Seconded by Tom Salvatore. Motion passed unanimously.
- b. **Realignment Update –** State workforce board meets on May 30, 2019 to decide whether to move forward with the 6 regions. CEOs can still appeal until May 24, 2019. After the state board decides, the CEOs will then direct how to move forward.
- c. **GEO Solutions Roll Out –** Implementation will be June 3, 2019. Select staff were trained in February and field staff training is occurring this week. Equipment is hooked up. This new system will allow more flexibility in tailoring services specific to client needs.
- d. **Monitoring Updates –** Apprenticeship monitoring took place on May 7th and went well. Seasonal Farm Worker monitoring will take place on May 23rd. Both programs come into the center and review services available and how they are provided to clients.
- e. **Elections of Chair/Vice Chair –**
 - i. **RWDB Chair –** Tom Salvatore made the motion to approve Molly Varangkounh as RWDB chair, Seconded by Dan Kinney. Motion passed unanimously.
 - ii. **RWDB Vice Chair –** Kyle Bangert made the motion to approve Larry McBain as the Vice Chair, Seconded by Dan Kinney. Motion passed unanimously.

VIII. Board Committee Updates –

- a. **Youth Standing Committee –** Met on April 3rd. Discussed the recent reverse job fair that was held at FDSH. CFI participated giving guidance on how to talk to and interact with potential employers.
- b. **Disability Committee –** Will be meeting on July 1, 2019

IX. Core Partner Updates –

- a. **Title I –** See newsletter. Rapid response held at Shopko in Clarion & Humboldt, approximately 30 employees affected. Summer classes are starting soon. A \$3 million grant has been awarded to assist with dislocated workers affected by recent flooding. CEOs can work with Melissa to apply for this area if needed.
- b. **Title II – Adult Ed –** See handout. Ruth Chalstrom is filling current AmeriCorp position. Applying to get more positions approved. HiSET classes starting again in July. Really focusing on how to reach out

and engage the ESL demographic. Launching ESL distance learning in July. To date: 121 HiSED graduates and 277 ESL students with 112 having made gains.

c. Title III – Wagner Peyser – See handout. Recently held an open house for librarians to introduce them to the center and services available. Hoping to partner more with the clients that each serve. Also hosted registered apprenticeship summit in which employers and college attended. There is employer interest in the program. United Healthcare is laying off employees and IowaWorks will be involved in that transition. Two new hires: Nancy Lundgren for business and Chad Cook for VetRep.

d. Title IV – Vocational Rehabilitation – no updates

X. County & Additional Partner Update – Marcos Pizza Closed. Bobalee is expanding. Dollar General is building a store in Laurens in the near future. Pocahontas County representatives sent out a survey recently and got a 10% response. Reason people are leaving is not due to employment. Instead it is based around quality of life, education process, etc. ICCC and county leaders are working together on the education piece. A new bike rental system is coming to the city park. Improvements are being made around the county.

XI. Public Comments - none

XII. Schedule Upcoming Meeting Date – CEO conference call will be held May 22, 2019 – time will be communicated. Next RWDB meeting will be scheduled and communicated.

XIII. Adjournment –

a. RWDB – Dan Kinney made the motion to approve, Seconded by Tom Salvatore. Motion passed unanimously.

Meeting was adjourned at 5:05 p.m.