

Regional Workforce Development Board  
Chief Elected Officials  
June 24th, 2019

The regular meeting of the Region 16 Workforce Development Board (RWDB) and Chief Elected Officials (CEO) was held on June 24th, 2019 at 5:00 p.m. at IowaWORKS.

**CALL TO ORDER**

Duke called the meeting to order at 5:00 p.m.

**ATTENDEES**

**RWDB Members Present:** Patrick Lacy, Ryan Drew, Rachel Miller, Janet Fife-LaFrenz, Jacob Nye, Cara Sanders, Michelle Mutchler, Joyce Stimpson, Mike Hickey, Wood Stortzum, Monica Dyar, Dennis Duke, Carolyn Farley, and Deb Mulch

**RWDB Members Absent:** Amber Moats, Candice Becker, Chad Palmer, Cynthia Whalen, Dick Beaird, Dennis Fraise, and Carla McNamee

**CEO Present:** Gary See, Jim Cary, and Rick Larkin

**CEO Absent:** Brad Quigley

**Staff Present:** Miranda Brown (RWDB Staff), and Courtney Mullen (WIOA Co-Director)

**QUORUM**

A quorum was established for both the RWDB and CEOs.

**APPROVAL OF JANUARY MEETING MINUTES**

Mutchler made the motion to approve the May minutes, seconded by Nye, motion carried. CEO See made a motion to approve the minutes, seconded by CEO Cary, motion carried

**BOARD RE-APPOINTMENTS**

Hickey's, Farley's, Dyar's and Nye's terms expire 6/30/2019. CEO Cary made a motion to re-appoint all four representatives to the board, seconded by CEO Larkin, motion carried.

**VACANCIES**

Brown reported that there was an ex-officio vacancy for a school representative. Additionally, Palmer has stated that he will not be able to renew his term that expires 6/30/2019 as a business representative.

**TITLE 1 WIOA UPDATE**

Mullen reported that all programs are under budget for the fiscal year. Additionally, she reported that there were only two minor findings in the monitoring review, and that the financial monitoring will take place Friday, June 28<sup>th</sup>.

Mullen reviewed the state decision on re-alignment and stated that some regions were looking at an appeal to the DOL.

**TITLE II AEL UPDATE**

Mulch stated that there were no findings in their desktop monitoring. She said their new program will begin July 1<sup>st</sup>. Also, she distributed flyers for the ESL program that is offered in West Burlington and Mount Pleasant.

### **TITLE III IWD UPDATE**

Farley reported that the state unemployment rate is still at 2.4%, and that all four Region 16 counties have decreased.

She also announced that at the Regional Job Fair there were 40 businesses and over 200 attendees.

Lastly, she reported on the registered apprenticeship workshop, stating that four businesses were in attendance and they are taking the next steps to create a program in their organization.

### **TITLE IV VR/IDB UPDATE**

Miller reported that their summer program at the Iowa Department for the Blind is half over.

### **ELIGIBLE TRAINING PROVIDE LIST – CNA**

Tabled until next meeting.

### **ADJOURNMENT**

Duke adjourned the meeting at 5:17 p.m.