

Region 1 Regional Workforce Development Board (RWDB)
Chief Elected Officials (CEO) Board
Minutes for July 23, 2019
http://www.iowawdb.gov/r1_home

The Chair noted that pursuant to Iowa Code Section 21.8 the meeting was offered via teleconference (ZOOM) because it is impractical to hold a meeting with all persons present in person; all participants were able to hear one another.

Workforce Development Board Present: Les Askelson, Ron Axtell, Lisa Curtin, David Gaylor, Kathy Gunderson, and Dan White

Present Via ZOOM/Phone: Donna Boss, Carolyn Scheidel, Jennalee Pedretti, Joan Funke, Larry Leliefeld, Jeanne Helling, Jayme Kluesner, and Gissella Aitken-Shadle,

RWDB Absent: Candace Drahn, Marla Loecke, Josh Pope, Michael Myers, Jaime Phipps, Tanya Tysland, Jim Vermazen, Rhonda Kendrick, and Craig Allen

Chief Elected Officials Board Present: John Beard, Marty Stanbrough, and Steve Doeppke

Present Via ZOOM/Phone: Dave Tilkes, Jeff Madlom, and Dan Byrnes

CEO Board Absent: Jerry Stevens, Dave Baker, and Roy Buol

Others Present: Penny Ingles

CALL TO ORDER

RWDB Chair, Les Askelson, called the joint meeting of the RWDB/CEO Board to order at 4:30 p.m. Les welcomed all. A voice roll call was taken. It was noted that a quorum was present for both boards.

BOARD DISCUSSION/ACTION

Consider Approval of Agenda: RWDB (Les)-Motion Gaylor, seconded Boss, to approve agenda. Motion carried unanimously. CEO (John)-Motion Tilkes, seconded Madlom, to approve agenda. Motion carried unanimously.

Approval of RWDB/CEO Board Minutes for April 23, 2019: RWDB (Les)- Motion Kluesner, seconded Leliefeld, to approve 4/23/19 minutes. Motion carried unanimously. CEO (John)- Motion Tilkes, seconded Stanbrough, to approve 4/23/19 minutes. Motion carried unanimously.

Approval of RWDB Board Expenditures: Expenditures of \$971.85 with a balance of \$1,910.28 of RWDB Fiscal Agent Funds were reviewed and discussed. RWDB (Les)- Motion Boss, seconded White, to approve the expenditures/balance. Motion carried unanimously.

Approval of UERPC as Fiscal Agent for PY 19/PY20 Ticket to Work: RWDB (Les)- Motion Gunderson, seconded Leliefeld, to approve UERPC as fiscal agent for PY 19/20. Motion carried unanimously.

Approval of Region 1 Partner MOU Extension to June 30, 2020: Ron discussed the Field Information Memo 19-02, regarding MOU Guidance for Local Workforce Development Boards. Motion Leliefeld, seconded Gaylor, to approve an extension with no changes of the Region 1 MOU Partner Agreement in accordance with Field Memo 19-02. Motion carried unanimously. Therefore, the terms of the existing Region 1 MOU Partner Agreement found at the following website link are now in effect until 6/30/20:

<https://www.iowawdb.gov/region-1-mou-2016>

Approval of ETPL Application for Rock Valley College Cold Forming Program: Curtin shared information regarding potential employees for Stanley in Decorah would have to complete cold form training in Illinois. Beard explained that Stanley had ties to the main office in Rockford, IL. It was explained that if not on the ETPL (Eligible Training Provider List), would not be able to fund potential employees. Motion White, seconded Liefeld, to approve Rock Valley College Cold Forming Program. Motion carried unanimously.

Approval of State of Iowa PY18 & PY19 Negotiated Levels of Performance Title I and Title III (see handout): RWDB -Motion Gunderson, seconded White, to approve negotiated levels of performance. Motion carried unanimously. CEO - Motion Madlom, seconded Tilkes, to approve negotiated levels of performance. Motion carried unanimously.

RWDB Oath of Office for Lisa Curtin: Askelson administered the oath of office to new RWDB member, Lisa Curtin.

BOARD REPORTS

Realignment Update: Ron Axtell updated all on the realignment of Regions. He gave a brief history of the realignment. In February 2018, the State Workforce Board approved a 6-region map which would combine Region 1 with Region 2 (Mason City) and Region 7 (Waterloo). Seven groups of CEO Boards filed appeals and went before the State Workforce Board. The appeals were denied. Now will present information to DOL. Lengthy discussion followed. Beard had received a letter from DOL asking for additional information. He requested that Ron provide this documentation. DOL will review the additional documentation from all of the CEOs and make a final decision on the appeals.

Open Discussion: Ron brought up the issue of marijuana being legalized in some states and the impact it would have on employees and drug testing. Some discussion followed and it was noted that some employers are making exceptions because they are desperate for employees.

Disability Access Committee Updates: The DAC did not meet in July. Annual Disability Awareness Month is in October and the committee has been making plans to do media blasts of information and success stories. The committee is also planning an event with panel discussion from employers and employees. Loras College has offered conference facilities.

Youth Interagency Committee update: YISC held their meeting on July 9, 2019. Ron and Lisa gave a presentation of WIOA Title I Youth Program. Next meeting will be October 15, 2019.

WIOA Core Partners: Veterans Services Update was not available.

Ron discussed the IowaWORKS Report that had been shared with the board via email. This report includes several success stories. (see handout)

Gissella reported on the HSED. 63 students graduated in June (48-Dubuque; 15 Calmar). Offered a computer literacy class for those that do not know how to use Office, give help with writing resumes, etc. Started with 11 students and ended with 5. Thinking about offering certificate for class with soft skills, computer, Google, phone, etc. NICC will be offering childcare for those enrolled for career pathway certificates. Perhaps doing HSED in the evening and potentially offering childcare for 6-12 years to assist with finishing certification.

Jeanne had shared 2nd quarter report and would be sent to board members. This was a short report. Busy with placements, summer camps w/IWD and NICC. Will be fully staffed on Monday with a new person starting.

Ron noted on the WIOA Budget sheet that the Adult and Dislocated Worker included 3-months and 9-months budgets. The Youth budget is for 12 months.

FLOOR ITEMS/CLOSURE

Next Meeting: Next meeting of the RWDB/CEO Boards October 22, 2019, at Keystone AEA, Elkader, 4:30 p.m.

Adjournment: With no further business actions to come before this board, there was a motion by Boss, second by White, to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 5:30 p.m.

For more information regarding this meeting, please contact Penny Ingles at Keystone Area Education Agency at 563-245-1480 or pingles@aea1.k12.ia.us. The above constitutes my interpretation of the matters discussed and the decisions reached. Please contact the undersigned for any corrections or omissions.

Penny Ingles
Keystone AEA