

Meeting Agenda: Operations Standing Subcommittee

August 19, 2019 3-4:30 PM Hawkeye ALC, room 109 (CNC)

Call-in option: +1 636-329-4761 PIN: 597 321#

Present- Debra, Sandy, Brenna, DeAnn, Mike, Chris, Dustin and Kochelle

1. Updates/Announcements from each director

Sandy called to order at 3pm

Chris-New GAP Flyer with updated programs and times-construction equipment operator and plus includes CDL, Sector boards, launched TRN sector board officially in June, Vista spot hired for TRN Sarah Lake, 3 slots one for each board, Ocwen 165 employees, simply essentials closed and 513 many from our region and are ELL

Mike-New position, typist advanced, take over for Rehab asst. so they can work with customers, hired new counselor starts sept 6, Lana is done, statewide push to assist high school transitioning students providing pre-employment training. Working with Adult population

Kochelle-dale carnegie 27 participants, Fri-Sun, Team building zip line as team groups Just finished week program in DM with employment and team building, cook, resume, interview, tour of employers, working with purina on apprenticeships and internships for the blind

Deb-Future Ready Iowa bremer, blackhawk, grundy? meetings registration open, limited to business. Expungement flyer deadline to sign up is Oct 2 and held at payne ame church, Diversity and Inclusion workshop \$29 at diamond events center-date? One cedar valley meeting again to decide how to move forward with a clearer vision.

Sandy-Classes start next week ELL and HSC roughly 500 students, pilot hospitality with and hotel, hired new ELL replacement for jeanette

Finalize plan for October 14, 2019 joint WIOA staff PD

See working draft of day's agenda below.

Need to let Lacie know she is doing team-building activity,

Debra Embarc working with people who are immigrants, so inclusion would be a great topic, interesting congo survey information available. Will ask them to present, Mike will cover 830-945, Sandy has coffee, Deb has Lacie, chris has Timi need a topic or

questions send those to chris by Aug 30, chris has coretha and michele for colors 100 sets of items,

2. Brenna Schaefer and DeAnn Nixt: discuss referral process update
3. can manipulate SS so as soon as you include referral it will send email with pdf of form and link within SS, DforB are not on google, they will take care of tracking, google script within SS that will send an email and generate pdf email checkbox for everyone. Does not have student signature so is there mou to share? No, sign with electronic signature?? will archive, and be in view only, Deann and Brenna will figure out training for specific staff, report will come from SS, planned start for Sept 3
4. Chris Hannan:
 - Hawkeye Employment Network and Benefits Planning at AJC-Started in December 2018 no more DEI Brenna leading HEN
 - IowaWorks System Conversion Working through issues with conversion
 - AJC Switching to CASAS Update 5-7 people training to run, still have some system issues with iwd but things are going well.
5. Other discussion items? None
6. Next meetings:
 - Need September meeting to finalize October 14 plan? None right now, as long as slot is filled, embarc or someone
 - November 2019 TBD, November 4 @ 3pm
 - Quarterly meeting dates for 2020 TBD future issue, next meeting

	W.I.O.A Core Partners
	8:00am to 4:30pm
	Van G. Miller Adult Learning Center
8:00am - 8:30am	Greeting and Coffee
8:30am - 9:45am	Speakers: Vocational Rehabilitation
9:45am - 10:00am	Break
10:00am - 11:45am	Embarc possible speaker
11:45am - 12:15pm	Lunch
12:15 - 12:45pm	Teambuilding Exercise
12:45pm - 1:30pm	Speaker: (Timi Brown-Powers - confirmed) (topics TBD)
1:30 - 1:45pm	Break
1:45pm - 4:15pm	Real Colors: (Coretha and Michele)