

Regional Workforce Development Board

4:30 p.m.

August 6, 2019

Scott Community College West Davenport Center, 2950 Fairmount Str., Davenport IA

Welcome/Introductions	<p>Diana opened meeting at 4:31pm</p> <p>Board Members in Attendance - Paula Arends, Diana Gradert, Jeremy Ritchie, Stacy Driscoll, Chad Pratz, Gene Rome, Joni Dittmer, Nicolas Hockenberry, Kirby Phillips, Lori Bassow</p> <p>CEO Members in Attendance - Jeff Sorenson, Brinson Kinzer, Jack Willey</p> <p>Board Staff - Whitney Linbert</p> <p>IowaWorks Staff - Melody Young</p>
Board appointment – Nicolas Hockenberry	<p>Diana conducted the Oath of Office for new member, Nicolas Hockenberry.</p>
Approval of Agenda	<p>CEO Voting Item - Jack motioned, and Brinson seconded approval of the August agenda. Motion Carried.</p> <p>RWDB Voting Item - Gene motioned, and Joni seconded approval of the August agenda. Motion Carried.</p>
Approval of June Meeting Minutes	<p>CEO Voting Item - Jeff motioned to approve the June meeting minutes, Jack seconded. Motion Carried.</p> <p>RWDB Voting Item - Joni motioned to approve the June meeting minutes, and Nic seconded. Motion Carried.</p>
Training Program Applications	<p>Paula presented several training provider applications. Several of the applications were for programs that were already approved, but did not get entered into the new system by the providers. Others were for programs that had youth enrollments. Previously youth programs did not require ETPL approval. Moving forward, we will want to approve all programs, including those with youth enrollments.</p> <p>Political Science @ University of Iowa - CEO: Jack motioned approval of the program, and Jeff seconded approval of the application. Motion carried. Board: Stacy motioned, and Kirby seconded approval of the application. Motion Carried.</p> <p>Paramedic @ Eastern Iowa Community Colleges - CEO: Jeff motioned approval of the program, and Brinson seconded. Motion carried. Board: Gene motioned, and Joni seconded. Paula abstained from the vote. Motion Carried.</p>

	<p>IT – Computer Support Specialist @ North Central College - CEO Jack motioned approval of the program, and Jeff seconded. Motion carried. Board: Joni motioned, and Stacy seconded. Motion Carried.</p> <p>Education Transfer at Eastern Iowa Community Colleges CEO: Jeff motioned approval of the program, and Brinson seconded. Motion carried. Board: Kirby motioned and Joni seconded. Paula abstained from the vote. Motion Carried.</p> <p>Nursing at Carl Sandburg - This program is already in the system, and there is no need to vote.</p> <p>Mechanical Engineering at Western Illinois University - CEO: Jack motioned to approve the program, and Jeff seconded. Motion carried. Board: Gene motioned to approve the program, and Stacy seconded. Motion Carried.</p> <p>Information Technology at Purdue -the application for this program was not received prior to the meeting.</p>
<p>Training Provider Discussion – 160 Driving Academy</p>	<p>Paula shared that there are two area providers available for CDL training, Scott Community College and 160 Driving Academy in Moline. In the past two months, there have been issues with the 160 Driving Academy program. Paula has met with two students--one who was told to leave the program, and another that was able to complete, but only after four months in a six-week program. Issues ranged from a lack of driving time to instructors not wanting to work with certain students, and instructors telling students to teach other students while they waited for drive time.</p> <p>Jeff motioned to suspend the program and send the provider a formal request for a sit-down meeting to address the concerns within 15 days. If they do not address the issue, the training provider should be removed from the ETPL. Brinson Kinzer seconded. Motion carried. Joni motioned for the board in support of Jeff’s motion. Gene seconded. Motion carried.</p>
<p>MOU Extension</p>	<p>The current MOU with partners expired June 30. The board has the option to extend the MOU’s or revise them. The extension will go out to June 30, 2020.</p> <p>CEO – Jack motioned to extend the MOUs, and Jeff seconded. Motion carried.</p> <p>Board – Gene motioned to extend the MOUs, and Joni seconded. Motion Carried.</p>
<p>RWDB Meeting days/times</p>	<p>Fourteen members voted in an online pole regarding RWDB meeting</p>

	<p>dates and times. Eleven members at the last meeting discussed, and favored a different option than the fourteen who completed the survey. Four members were present at the meeting who had not voted. Paula asked that those members give their preference today so that we have input from 16 out of 20 members.</p> <p>Final result is 15 votes to keep the day/time of meetings the same as they are currently. 1st Tuesday of the month at 4:30pm.</p>
<p>Workforce Activities in the Region</p>	<p>Nic - Jackson county – shared that they have been working with an organization in Dubuque to organize a central meeting location. Two companies are expanding in Jackson counties, Plastics Unlimited and Collis. There is a potential to create 115 new positions in the next 2 years.</p> <p>Diana – shared that a plant in Wilton is expanding their production.</p>
<p>RWDB Membership Update</p>	<p>There was discussion regarding the placement of Chamber of Commerce representatives on the board under the core partner category rather than the business category. Moving these individuals would fill two of the three open positions for business members. The third a potential candidate is being pursued.</p> <p>CEO – Jack motioned to move the Chamber representatives over to the business side of the board because they represent businesses in their respective counties. Jeff seconded. Motion Carried.</p> <p>Several Oaths of Office and applications needed to be renewed for board members whose terms expired.</p>
<p>Disability Committee Update</p>	<p>Chad shared that the next meeting is on August 19th. An assessment of the new building will be scheduled.</p>
<p>County Updates</p>	<p>Paula - IPSCO in Clinton County is closing so IowaWORKS, in partnership with the Clinton County Economic Alliance is putting together a series of events starting with a resume/interview workshop followed by an employer fair where people can sign up for interviews the following day.</p> <p>Muscatine and Jackson County teams are working their Summer youth programming.</p>
<p>Workforce Consortium Update</p>	<p>The Consortium meets quarterly, and works on team projects between meetings. At the last meeting staff from the Moline YMCA connected with Eastern Iowa staff to expand the LCAN pilot program. The program currently involved a pilot with Big Brothers Big Sisters to train the mentors that are working with kids in career development activities</p>

	in an effort to increase high school completion and college attendance.
Regional Realignment – Update on State Workforce Board Meeting	Several appeals went forward to DOL. DOL is coming to do the state monitoring to check on progress from the 2017 monitoring. Realignment is moving forward despite appeals. CEO training may begin to happen at the end of August and into September.
IowaWORKS system	Some of the issues with the system discussed above including missing information and increased time when entering someone into the system. Additionally, staff changes with Title I are anticipated. Starting in December Paula’s Title 1 time will be reduced to 20%. She will continue to work with the board and one stop management team, but will transfer most of her oversight of college staff.
Adjournment	Meeting adjourned - 5:58pm Next Meeting is October 1st