

**STATE OF IOWA WORKFORCE DEVELOPMENT BOARD  
MINORITY UNEMPLOYMENT & OUTREACH COMMITTEE MEETING**

**MINUTES**

**Date: February 7, 2019**

**Location: 1000 E. Grand Avenue, State Board Room, Des Moines**

	<b>MEMBER</b>	<b>PRESENT</b>	<b>NOT PRESENT</b>
<b>No.</b>	<b>Member</b>	<b>Present</b>	<b>Absent</b>
1	Andy Roberts, Chair	<b>X</b>	
2	Alex Piedras		<b>X</b>
3	Azadeh Tavakoli	<b>X</b>	
4	Claudia Thrane		<b>X</b>
5	Quentin Hart	<b>X</b>	
6	Marvin DeJear	<b>X</b>	
7	Wendy Mihm-Herold	<b>X</b>	
8	Mike Ralston	<b>X</b>	
9	Rob Denson	<b>X</b>	
10	Timothy Perkins	<b>X</b>	
11	San (saun) Wong	<b>X</b>	
12	Wayne Ford	<b>X</b>	
13	Carmen Heck	<b>X</b>	
14	Sondra Meyers	<b>X</b>	
15	Becky Jacobson	<b>X</b>	
16	Izaah Knox		<b>X</b>
<b>Non-Voting Member</b>			
	Beth Townsend	<b>X</b>	
	Ryan West	<b>X</b>	
	Cory Kelly	<b>X</b>	
	Michael Witt	<b>X</b>	
	Ronee Slagle	<b>X</b>	
	Linda Rouse	<b>X</b>	
	Kathy Leggett		<b>X</b>
<b>OTHER ATTENDEES</b>			
	<b>ATTENDEE</b>	<b>PRESENT</b>	<b>NOT PRESENT</b>
	Shelly Evans, IWD	<b>X</b>	

<b>MEETING MINUTES</b>			
<b>Call to Order by Andy Roberts, Chair.</b>			
<b>Introductions.</b>			
<b>Roll Call.</b>			
<b>ACTION ITEM</b>			
<b>MOTION</b>	<b>1<sup>st</sup></b>	<b>2<sup>nd</sup></b>	<b>Unanimously Approved</b>
Motion to approve Agenda.	Mike Ralston	Carmen Heck	X
<b>ACTION ITEM</b>			
<b>MOTION</b>	<b>1<sup>st</sup></b>	<b>2<sup>nd</sup></b>	<b>Unanimously Approved</b>
Motion to approve Minutes from 8/22/18.	Tim Perkins	Andy Roberts	X
<b>ACTION ITEM</b>			
<b>MOTION</b>	<b>1<sup>st</sup></b>	<b>2<sup>nd</sup></b>	<b>Unanimously Approved</b>
Motion to approve Minutes from 8/27/18.	Tim Perkins	Carmen Heck	X
<b>Discussion of approved recommendations.</b>			
<b>Discussions on:</b>			
<ul style="list-style-type: none"> <li>➤ <b>Implementation.</b></li> <li>➤ <b>Create working groups for: mentorship, business engagement, outreach / communications; and apprenticeships / internships.</b></li> <li>➤ <b>Schedule working group meetings for 30 minutes for each group to start focus.</b></li> </ul>			
<b>Comments, if any, from Minority Unemployment &amp; Outreach Committee members and attendees of the meeting.</b>			
<b>ACTION ITEM</b>			
<b>MOTION</b>	<b>1<sup>st</sup></b>	<b>2<sup>nd</sup></b>	<b>Unanimously Approved</b>
Motion to Adjourn. Adjournment at 11:18 a.m.	Marvin DeJear	Quentin Hart	X

Respectfully Submitted,

Shelly Evans, Board Administrator

Andy Roberts, Chair