



Region I Disability Access Committee Meeting

Tuesday, September 10, 2019

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The Chair noted that pursuant to Iowa Code Section 21.8 the meeting was offered via teleconference (ZOOM) because it is impractical to hold a meeting with all persons present in person; all participants were able to hear one another.

Members Present: Jeanne Helling, Nancy Steffensmeier, Lisa Farley, Margee Woywood, James Sigwarth, Lynn Gallagher, Michelle Schmitt, Lisa Curtain, and Ron Axtell

Members Absent: Jamie Phipps, Anna Stamat, Kris Cote, Kayla Baxter, Lea Dahlquist, and Marla Loecke

Others Present: Mary Lee Roth, United Clinical Laboratory, and Penny Ingles, Clerical Support

Call to Order: Helling called the meeting to order at 1:35. Roll was taken, and it was noted that a quorum was established. Helling introduced guest Mary Lee Roth as the Keynote Speaker for the October 8, 2019, event.

Approval of Agenda: Motion Axtell, seconded Farley, to approve agenda as presented. All ayes. Motion carried.

Action Item: Motion Steffensmeier, seconded Woywood, to approve the minutes from the June 11, 2019, and August 13, 2019, Region I Disability Access Committee meeting. All ayes. Motion carried.

Disability Awareness Month discussion and finalize planning for October 8, 2019, event and supporting activities: Lisa Farley had shared via email the flyer draft and asked for comments. Title, "The Right Talent, Right Now," included on the flyer is the National Theme for Disability Awareness. The room has been reserved from 1:00 – 4:00. It was suggested that the campus address be added to the flyer and a campus map would be sent with the flyer denoting the visitor parking lots; times should be removed from the agenda as to not restrict the flow; add Jason Rubel with Success Stories; and adding the other participants for the panel discussion. Lynn will take care of set-up/arrangement. Food to be ordered: 6 dozen cookies, 2 large coffees (1 decaf/1 regular) and 4 gallons of ice water. Discussion followed on set up. Members talked about the target audience and contacting Telegraph Herald. Gallagher left at 1:58. Mary Lee Roth, discussed and questioned what her keynote should include. Try to get flyer out Wed/Thurs/Fri.

Would like to have a sign in sheet and ask for emails so a survey can be sent out later. Will need volunteers the day of event for Greeters, room set up, etc.

Next Meeting Date: November 12, 2019, 1:30 p.m. (second Tuesday of each month)

Motion Steffensmeier, seconded Sigwarth to adjourn. All ayes. Motion carried. Meeting adjourned at 2:49 p.m.