

Regional Workforce Development Board  
Chief Elected Officials  
October 28, 2019

The regular meeting of the Region 16 Workforce Development Board (RWDB) and Chief Elected Officials (CEO) was held on October 28, 2019 at 5:00 p.m. at IowaWORKS.

**CALL TO ORDER**

Duke called the meeting to order at 5:01 p.m.

**ATTENDEES**

**RWDB Members Present:** Rachel Miller, Janet Fife-LaFrenz, Jacob Nye, Dennis Duke, Deb Mulch, Cynthia Whalen, Dick Beaird, Cara Sanders, Carrie Nudd, Michelle Mutchler, Stortzum, Carolyn Farley, and Mike Hickey

**Present Via Conference Line:** Candice Becker

**RWDB Members Absent:** Patrick Lacy, Carla McNamee, Dennis Fraise, Ryan Drew, and Joyce Stimpson,

**CEO Present:** Rick Larkin, and Brad Quigley

**CEO Absent:** Gary See, and Jim Cary

**Staff Present:** Miranda Brown (RWDB Staff), Kelsey Howard, and Courtney Mullen (WIOA Co-Directors)

**QUORUM**

A quorum was established for the RWDB, but not the CEOs.

**APPROVAL OF MEETING MINUTES**

Fife-LaFrenz made the motion to approve the June minutes, seconded by Nye, motion carried.

**VACANCIES**

Brown reported that Amber Moats resigned from the RWDB effective immediately, leaving open a labor vacancy, along with the business, and school ex-officio vacancies.

**TITLE 1 WIOA UPDATE**

Howard reported that Title 1 Directors and Community College Presidents will be completing an upcoming training regarding realignment. She also stated they are currently 25% through the fiscal year and after receiving the 9-month installment of funding expenditures are on track for all programs.

Mullen stated that they are starting a newsletter that will be distributed monthly providing information on partner activities to local businesses

**TITLE II AEL UPDATE**

Mulch reported that they are fully staffed.

**TITLE III IWD UPDATE**

Farley reported that the state unemployment rate was 2.5%, and that county specific rates in Region 16 had increased slightly for September but that they are not seasonally adjusted. She also distributed a flyer with information on How Iowa WORKS served the Region in the previous program year. Lastly, she announced that their annual veteran luncheon will be held on November 8<sup>th</sup>.

**TITLE IV VR/IDB UPDATE**

Whalen distributed a report for program year 2018. Miller had no update for the Iowa department for the Blind.

### **CEO TRAINING UPDATE**

CEO Quigley gave an overview of progress to date and there anticipated next steps. The next CEO meeting will be held after the ruling from the DOL is received.

### **STATE BOARD TRAINING EXPERIENCE**

Sanders shared her experience regarding the recent training she had received as a State Board Member about the roles and responsibilities of the local boards, and the realignment process.

### **ADJOURNMENT**

Nye made a motion to adjourn the meeting, seconded by Fife-LaFrenz, Duke adjourned the meeting at 5:31 p.m.