

REGIONAL WORKFORCE DEVELOPMENT BOARD
MEETING MINUTES

SEPTEMBER 26, 2019
CENTRO
NORTH LIBERTY, IOWA

RWDB Board Members Present: Kim Becicka, Ashley Ferguson, Wayne Frauenholtz, Rhonda Griffin, Cyd Hanson, Kristy Lyman, Patty Manuel, Scott Mather, Steve Olson, Julie Perez (by teleconference), Steve Shriver, Susie Weinacht (by teleconference)

RWDB Board Members Absent: Jasmine Almoayyed, Chris Hummer, Joe Linn, Patrick Loeffler, Holly Mateer, Michelle Mexcur, Stefanie Rupert, Mark Schneider, Kory Schreiner

CEO Board Members: Pauline Taylor, Travis Weipert, Bob Yoder

STAFF: Carla Andorf, Carlos Vega, Rachel Daily, Terry Rhinehart

The meeting was called to order by Chair Patty Manuel at 10:02 am. The RWDB board met quorum.

Patty Manuel asked everyone present to introduce themselves.

Patty Manuel asked for a motion to approve the agenda. M/S/C, Kim Becicka, Steve Olson, agenda approved.

Patty Manuel asked for a motion to approve the consent agenda. M/S/C, Steve Shriver, Steve Olson, motion approved.

Patty Manuel asked if there was any correspondence to share. We received a Final Determination Letter and the PY18 Monitoring Report for Region 10.

Patty Manuel asked if there were any member announcements. Steve Shriver shared that he is launching a new event venue in southwest Cedar Rapids.

Carla Andorf reviewed the WIOA Eligible Training Provider application for the following providers and their respective programs:

- Kirkwood Community College
 - Automotive Technology AAS Degree
 - Business Administration – Accounting AAS
 - Business Administration – Administrative Management AAS
 - Business Administration – Financial Services AAS
 - Business Administration – Management AAS
- University of Iowa
 - Regents Alternative Pathway to Iowa Licensure (RAPIL)

If approved, this will allow clients to receive WIOA funding for these programs. Patty Manuel asked for a motion to approve the WIOA Eligible Training Provider applications. M/S/C, Steve Olson, Steve Shriver, motion approved. Carla also updated the board that the State Workforce Development Board will now approve all of these applications and we will no longer be able to do it at the local level. The board had several concerns and asked Carla to follow-up on the following issues:

- Can the local board make recommendations or give interim approval to allow students to register for programs in a timely fashion
- Is there a process to expedite applications
- What is the process going to be to approve applications

Carla Andorf gave an update on the realignment progress. The state recently held webinars on the realignment process and those videos have been posted on the website at this link: <https://www.iowawdb.gov/training-sessions> Carla encouraged all board members to view the videos. There is a training session for CEO members on October 1 from noon-4:30 pm at the Coralville Library. The State Workforce Development Board voted to make representation on the CEO boards be limited to only county supervisors; therefore, the representatives on our board that are tied to cities will no longer be a part of our board. Also, our CEO board can hire a support position to help with the transition.

Carla Andorf gave an update on the Strategic Plan and Regional Workforce Goals progress.

Kim Becicka reviewed the Grants Report. The financials and enrollments were reviewed for the GAP and KPACE programs. We are working on increasing the completion rate of our students.

Rachel Daily reviewed the WIA enrollment and financial reports. These reports show our performance measures for enrollment and financial goals.

Scott Mather reviewed the Region 10 Iowa Workforce Development report for June through August. This report reviewed registrations, job listings and unemployment insurance. Also highlighted were the recruiting events assisted by the Employer Services team. Jones County has been designated a Home Base Iowa community.

Cyd Hanson reviewed the Adult Education/Literacy report and introduced Terry Rhinehart, the new manager for High School Completion Programs.

Patty Manuel asked for a motion to adjourn the meeting. M/S/C, Steve Shriver, Kim Becicka, motion approved.

The meeting adjourned at 10:50 am.

The board then toured the Centro facilities.

Upcoming Meeting:

CEO/RWDB, December 5, 2019, IowaWORKS, 10am-noon

CHIEF ELECTED OFFICIALS/REGIONAL WORKFORCE DEVELOPMENT EXECUTIVE
COMMITTEE BOARD
MEETING MINUTES

SEPTEMBER 26, 2019
CENTRO
NORTH LIBERTY, IOWA

RWDB Executive Committee Members Present: Susie Weinacht (by teleconference), Patty Manuel (by teleconference)

CEO Executive Committee Members Absent: Bob Yoder, Travis Weipert

STAFF: Carla Andorf, Rachel Daily, Carlos Vega, Scott Mather

The meeting was called to order by Chair Bob Yoder at 9:30 am. The Executive Committee met quorum.

Bob Yoder asked for a motion to approve the agenda. M/S/C, Travis Weipert, Susie Weinacht, agenda approved.

Carla Andorf discussed the changes to our Customer Service Plan to align with the implementation of the Geo Solutions IowaWORKS data system. This is a change in the wording from Institutional Skills Training (IST) to Occupational Skills Training (OST). Bob Yoder asked for a motion to approve the modifications to Region 10's Customer Service Plan and approve the chairs to sign the document. M/S/C, Susie Weinacht, Patty Manuel, motion approved.

Carla Andorf reviewed the application received for the open board position. We have two open positions and have received one application from Debbie Craig. Bob Yoder asked for a motion to approve the application of Debbie Craig for board membership. M/S/C, Susie Weinacht, Patty Manuel, motion approved.

Bob Yoder asked for a motion to adjourn the meeting. M/S/C, Travis Weipert, Patty Manuel, motion approved.

The meeting adjourned at 9:35 am.