

**Region 1 Executive Committee of the
Regional Workforce Development Board and Chief Elected Officials Board**

**Workforce Innovation & Opportunity Act (WIOA)
“Workforce Partners – Helping Iowa Work”**
http://www.iowawdb.gov/r1_home

**Wednesday, December 21, 2019, 10:30 a.m.
Conference call/Google Hangouts**

RWDB Present via Hangout/Phone: Les Askelson, Ron Axtell, Marla Loecke, David Gaylor, Jayme Kluesner, Jeanne Helling, Gissella Aitken-Shadle, Donna Boss, Jaime Phipps, Lisa Curtin, Michael Myers, Craig Allen, Larry Leliefeld, and Joan Funke

RWDB Absent: Dan White, Jennalee Pedretti, Rhonda Kendrick, Jim Vermazen, Kathy Gunderson, Josh Pope, Tanya Tysland, Candace Drahn, and Carolyn Scheidel

CEO Board Present via Hangout/Phone: Jeff Madlom and Jerry Stevens

CEO Board Absent: John Beard, Dave Baker, Dan Byrnes, Dave Tilkes, Steve Doepke, Marty Stanbrough, and Roy Buol

Others Present: Penny Ingles

CALL TO ORDER

RWDB Chair, Les Askelson, called the RWDB/CEO Board to order at 10:32 a.m. A voice roll call was taken. It was noted that a quorum was present for the RWDB, however the CEO Board did not have a quorum.

BOARD DISCUSSION/ACTION

Consider Approval of Agenda: RWDB (Les)-Motion Leliefeld, seconded Boss, to approve agenda. Motion carried unanimously.

Approval of RWDB/CEO Board Minutes of July 23, 2019: RWDB (Les)- Motion Kluesner, seconded Boss, to approve 7/23/19 minutes. Motion carried unanimously

Approval of RWDB/CEO Executive Committee Minutes of August 21, 2019: RWDB (Les)- Motion Axtell, seconded Allen, to approve 8/21/19 minutes. Motion carried unanimously

The next 2 items had been approved by the Executive Committee and needed to be brought before the entire board.

Approval of Eligible Training Provider List (ETPL) – Southwest Wisconsin Technical College – Certified Nursing Assistant Program and Approval ETPL – Northeast Iowa Community College -Renewable Energy Program. Motion Leliefeld, seconded Boss, to approve ETPL for both Programs. All ayes. Motion carried unanimously.

Information previously shared with board:

Approval of Eligible Training Provider List (ETPL) – Northeast Iowa Community College -Computer Analyst Network Administration & Tech Support Program, Approval of ETPL – Northeast Iowa Community College - Computer Analyst Business & Web Programming Program, and Approval of ETPL – Northeast Iowa Community College -Industrial Maintenance Program. Motion Leliefeld, seconded Boss, to approve ETPL for the three programs. All ayes. Motion carried unanimously.

Approval of RWDB Board Expenditures: Expenditures of \$777.37 with a balance of \$2,882.13 of RWDB Fiscal Agent Funds were reviewed and discussed. Motion Kluesner, seconded Allen, to approve the expenditures/balance. Motion carried unanimously.

Approval of RWDB Modification to the Youth Standing Committee Membership: The list had been shared with members earlier. Motion Leliefeld, seconded Boss, to approve the modification. Motion carried unanimously.

FLOOR ITEMS/CLOSURE

Next meeting: Scheduled for January 28, 2020.

Adjournment: With no further business actions to come before this committee, there was a motion by Leliefeld, second by Kluesner, to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 10:41 a.m.

For more information regarding this meeting, please contact Penny Ingles at Keystone Area Education Agency at 563-245-1480 or pingles@aea1.k12.ia.us. The above constitutes my interpretation of the matters discussed and the decisions reached. Please contact the undersigned for any corrections or omissions.

Penny Ingles
Keystone AEA