



# ***Iowa Region 3 & 4 CEO - RWDB***

***RWDB Chair: Janet Dykstra  
CEO Chair: Tim Schumacher***

Region 3 & 4 Chief Elected Official Board and  
Regional Workforce Development Board Combined Meeting  
Thursday, September 26, 2019  
9:30 a.m. to 11:30 a.m.  
Governmental Services Center, 217 West 5<sup>th</sup> Street, Spencer  
Room B

CEO Members Present: Barry Anderson, Pam Jordan, Merle Koedam, Jerry Muilenburg, Mike Schulte, Tim Schumacher, Kelly Snyder, and John Steensma.

CEO Members Absent: Roger Faulstick and Kyle Stecker.

RWDB Members Present: Dale Arends, Reva Arends, Lee Beem, Mike Carlson, Linda Gray, Kristin Hanson, Rhonda Jager-Pippy, Tim Kinnetz, Lori Kolbeck, Steven McCauley, Kiley Miller, Vernon Nelson, Scott Rettey, Mike Schulte, Ranae Sipma, Carrie Turnquist, and Kenneth Vande Brake.

RWDB Members Absent: Jason Anderson, Steven Bomgaars, Janet Dykstra, Susan Golwitzer, Diane Nelsen, Benjamin VanDonge, and Gregory Ver Steeg.

1. Call to Order – Mike Schulte, acting chair today RWDB, and Tim Schumacher chair CEO
2. Introduction of Members, State Staff and Guests
3. Welcome
4. Agenda Review – add 7a additional discussion items
  - a. RWDB Vote – Motion by Mike Carlson, Second by Ken Vande Brake, approved
  - b. CEO Vote – Motion by Barry Anderson, Second by Merle Koedam, approved
5. Approval of May 24, 2019 Meeting Minutes (see pages 3 to 6)
  - a. RWDB Vote – Motion by Kiley Miller, Second by Ken Vande Brake, approved
  - b. CEO Vote – Motion by John Steensma, Second by Jerry Muilenburg, approved
6. Approval of August 16, 2019 Meeting Minutes
  - a. RWDB Vote – Motion by Ranae Sipma, Second by Ken Vande Brake, approved
  - b. CEO Vote – Motion by Merle Koedam, Second by Barry Anderson, approved
7. WIOA Core Partner Update – Adult Education and Literacy, Iowa Dept. for the Blind, Iowa Vocational Rehabilitation

Lori – core partners' leadership continues to meet monthly. Have been working on October 14<sup>th</sup> in service for all workforce partner staff that will attend. Focus at that meeting is on integration. Will be presenting on WINTAC integration continuum to staff, going through same process with staff that leadership team did. Identifying strategies and steps at the staff level to get further integration of the programs.

- 7a – resignation of Steve Bomgaars – discussion of whether or not to replace as it is ex officio
- a. RWDB Vote to accept resignation – Motion by Kiley Miller, Second by Linda Gray, approved
  - b. CEO Motion to table replacement – Motion by Kelly Snyder, Second by Barry Anderson, issue tabled

7b – Val Bonney – Val made the announcement that she will be retiring June 30, 2020. Val has been doing employment and training for 38 years. The group expressed deep gratitude for Val's many years of service and made many comments of well wishes and appreciation.

8. Election of Officers – RWDB

a. Chair

Needs to come from business representation. Kiley willing, but is economic development representative. Nomination to elect Dale Arends RWDB chair, Motion by Ken Vande Brake, Second by Rhonda Jager-Pippy, approved

b. Vice-Chair

Nomination to elect Carrie Turnquist vice-chair, Motion by Ken Vande Brake, Second by Rhonda Jager-Pippy, approved

9. Election of Officers – CEO

a. Chair

Nomination to elect Barry Anderson as chair, Motion by Tim Schumaker, Second by Mike Schulte, approved

b. Vice-Chair

Nomination to elect Kelly Snyder as vice chair, Motion by Tim Schumaker, Second by Mike Schulte, approved

10. Update and Discussion of CEO Zoom Meeting on August 28, 2019

See page 8 to 12 of the agenda packet. State is moving forward with system transformation, (new term for realignment). DOL has determined that Iowa can move forward with system transformation regardless of the appeal that has been filed. Timeline indicates how aggressive the movement will be over the next few months. Regardless of how many regions we have in Iowa, must move forward to be WIOA compliant. See handout for timeline.

Tim and Pam gave their feedback from the meeting. A PowerPoint presentation and recording from this webinar is supposed to be shared, but group hasn't seen a copy yet to share. It was mentioned multiple times that Iowa is 5 to 6 years behind on being in compliance of WIOA. Key takeaway was that system transformation is going to happen. Group discussed many concerns that these changes will negatively impact not only the workers being served, but the employers that are looking for those skilled workers. Board staff persons will be critically needed based on what boards will now be expected to do, and the liability the boards will have. Tim has concerns with instability in the structure as CEOs shift boards or aren't elected – long term membership on the board isn't guaranteed. Val explained that CLEOs will be selected based on current CEO boards, for representation in the larger 24 county new CEO boards. Not sure yet all the changes to RWDB side, but there will be many. Ronee Slagle is IWD representative who can answer questions for CEOs.

After much discussion of the negatives, Kiley asked what positives could come from these changes. Val mentioned that our alignment fits well from a labor shed perspective, use of technology may be improved, and employers may be able to have new representation in a larger area. Doesn't believe offices will close as a result of re-alignment, that would be driven more by budget. The three current one-stops are Spencer, Sioux City, and Fort Dodge (as well as two counties from Carroll) – all three locations will be in the new region.

11. 2020 Meeting Dates – Regularly Scheduled – Other Meetings May Be Needed – 4<sup>th</sup> Thursday
  - January 23**
  - March 26**
  - May 28**
  - September 24**

Based on discussion in item 10, not likely to need all of these meetings, but group agreed they want them on the calendar.

  - a. RWDB Vote to approve dates– Motion by Rhonda Jager-Pippy, Second by Kiley Miller, approved
  - b. CEO Vote to approve dates – Motion by Kelly Snyder, Second by Merle Koedam, approved
  
12. Regional Sector Board Update (Jason, Jolene)

Neither were able to make it today.
  
13. One-Stop Program Updates
  - a. Workforce Innovation and Opportunity Act Individualized/Training Participants/Obligations  
Val updated - See page 13 of agenda packet.
  - b. WIOA Expenditure Report through 08/31/19  
Val – see page 14 of agenda packet. Carryover is critical to fund since 3-month budget money is low. Don't have 9 month budgets yet. Currently where Val would expect to be in each category.
  - c. WIOA Budgets PY19
  - d. Program Monitoring PY18  
Page 20 to 24 – report, minor findings and response was accepted.
  - e. Financial Monitoring May 6-7, 2019  
No findings in Spring 2019.
  - f. PY18 WIOA Performance  
Did get draft performance for PY18. Conversion of data management systems hasn't been smooth in some of the data being moved. Pulling reports from new system is a challenge. Val found areas where information wasn't accurate. State under tight timeline to get things submitted to the feds, but if data from the new system is incorrect, the reporting to the feds won't be accurate either. After some discussion of this, CEO's shared concerns with this reporting and would want review authority over what data is being reported on prior to it being sent to the feds.  
Motion Barry Anderson, Second by Pam Jordan, requesting the service provider to provide any documentation to the State, that is contrary to the initial report showing we're not meeting compliance in any areas prior to the annual report being submitted. Motion carries.
  - g. Summer 2019 Supervised Career Preparation Program  
Val updated, completed 23<sup>rd</sup> year of the program. Youth from 7 school districts participated, has been great. Pam mentioned the No Boundaries program that is happening in some schools, and commented on what other youth initiatives are in the area.
  - h. PROMISE JOBS Update  
Linda update – See packet. Family Self Sufficiency grant is something Promise Jobs participants are eligible to receive up to \$1,000 in a year to help remove certain barriers. Things like tires, car insurance, utilities, or other critical things to help them get past these life barriers. Staff worked on a spreadsheet and have been contacting clients who may be eligible because it is such a huge benefit for the people who need these services.
  - i. Wagner-Peyser Update  
See agenda packet for unemployment rates and profile of those individuals.  
Linda also mentioned Future Ready Iowa Summits that are coming up in our region. See agenda packet for the link to sign up. Area to discuss solutions for workforce shortages.

- j. IowaWORKS Data Management System and Office Process Update  
Already discussed – several conversion issues.
- 14. Youth Standing Committee Approval of Members – Diane Nelson
  - a. RWDB Vote  
Page 30 of agenda for list of Youth Standing Committee members. Board needs to approve this membership. Diane Nelson is chair of the group but couldn't be here today.  
Motion to approve the current group by Rhonda Jager-Pippy, Second by Ranae Sipma, approved
- 15. Regional Disability Standing Committee – Lori Kolbeck  
Lori updated. Moving forward with doing training for workforce partner staff at upcoming in-service on how to work with customers with disabilities. In the packet is an invitation for national disability employment awareness month (October). Designed to increase awareness of the value and contribution that individuals with disabilities bring to the workforce. Opportunity to learn from other businesses who have been successful with hiring disabled workers.
- 16. State Staff Update – none attending
- 17. Partner Update – none at this time
- 19. Confirm Next Meeting Date and Adjournment (January 23, 2020)

Meeting adjourned at 10:55am